

INFORMATION FOR FILING A DIVORCE - PRO SE- SABINE COUNTY DISTRICT CLERK

THE DISTRICT CLERK'S OFFICE DOES NOT SUPPLY FORMS NECESSARY TO FILE FOR DIVORCE. WE ARE NOT ATTORNEYS AND ARE LEGALLY PROHIBITED FROM GIVING ANY LEGAL ADVICE.

If you intend to represent yourself "Pro Se" (without the assistance of an attorney) you must have knowledge to prepare and file the necessary pleadings and present your cause to the Court.

The only suggestion or advice that we can offer is that you purchase a book on "How to do your Divorce in Texas", go to the Public Library and purchase a divorce packet, refer to the website www.texaslawhelp.org or see an attorney.

PROCEDURES FOR FILING YOUR OWN DIVORCE

1. Bring your original petition and 2 copies to the District Clerk's office to be filed.
2. The filing fees are: Divorce where spouse signs Waiver of Service.....\$305.00 and Divorce with Citation and Service in Sabine County.....\$413.00-Due at the time of filing.
3. Your petition will be filed and assigned a cause number. Please have this information available when contacting our office concerning your case.
4. The petition must be on file for at least 60 days before the final hearing can be held. After the 60 days have expired and the Respondent has been served or signed a Waiver of Service, you may appear before the Court to have Final Decree of Divorce entered. **Family court is held on the 2nd and 4th Thursdays of every month.** You will need to report to the District Clerk's office around **8:30 a.m.**
5. On the day of the hearing you must bring Final Decree of Divorce filled out in the areas that apply to you and you must complete the Vital Statistics form that can be picked up in the District Clerk's office.
6. If you or your spouse wants the wages garnished from a paycheck for child support then you will need to speak with the District Clerk's office regarding this. You will need the Employer's name, address, and phone number. There will also be a \$15 fee for issuing the Withholding Order.

YOU WILL RECEIVE COPIES AFTER THE FINAL DECREE IS GRANTED BY THE DISTRICT JUDGE. **CERTIFIED COPIES ARE AVAILABLE UPON REQUEST AT A ONE TIME NO FEE.**

WE ARE SORRY THAT WE CANNOT LEGALLY HELP YOU WITH ANY ADDITIONAL INFORMATION. YOU MAY CONTACT LEGAL AID AT 1-800-354-1889 FOR FURTHER ASSISTANCE.

*IF YOU HAVE ANY QUESTIONS REGARDING THESE INSTRUCTIONS, PLEASE
FEEL FREE TO CONTACT OUR OFFICE AT 409-787-2912.*

***WE ARE OPEN MONDAY-FRIDAY FROM 8:00 AM--12:00 PM
AND 1:00PM--4:00 PM.***
